**VOLUNTEER APPLICATION FORM**

**CONFIDENTIAL**

If you are handwriting, please use BLOCK CAPITALS and continue on separate sheet(s) if necessary.

|  |  |
| --- | --- |
| Position applied for: |  |

|  |  |
| --- | --- |
| **PERSONAL DETAILS** | |
| Forename(s) |  |
| Surname (s) |  |
| Address |  |
| Home phone number |  |
| Mobile phone number |  |
| Email address |  |
| Are you over 18? | Yes/No |
| Do you have a current driving licence? | Yes/No |
| Do you have access to a car? | Yes/No |
| How did you hear of this volunteering opportunity? |  |
| Are you legally entitled to volunteer in the UK? | Yes/No |

|  |
| --- |
| **DESCRIBING YOU** |
| Why would you like to volunteer with Arc? |
|  |
| Please give a summary of any paid work you have done. |
|  |
| Please give a summary of any voluntary work you have done. |
|  |
| What skills and personal qualities can you offer as a volunteer? |
|  |
| Please tell us of any particular interests or hobbies that you might like to use in a voluntary capacity to support the work of Arc. |
|  |
| When can you volunteer? Please tell us of your availability/preference below. |
|  |

|  |
| --- |
| **HEALTH** |
| Please tell us if you need any requirements/arrangements to be able to attend an interview.? |
|  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **REHABILITATION OF OFFENDERS ACT**  Declaration subject to the Rehabilitation of Offenders Act 1974.  If successful, and depending on the role, we will carry out police checks via the Disclosure and Barring Service (DBS) and you would only be appointed if Arc is satisfied with the contents of the disclosure. A criminal record would not necessarily prevent you from being a volunteer. | | | | |
| Have you ever been convicted of a criminal offence? | | Yes/No | | |
| If YES, please give details: | | | | |
| **REFERENCES**  Two references are required, one of whom should be your present or last employer, or a tutor if this is your first job application. The other may be a friend, or someone else who knows you well, but not a relative. | | | | | |
| Name |  | | Name |  | |
| Address |  | | Address |  | |
| Phone number |  | | Phone number |  | |
| Email address |  | | Email address |  | |
| Relationship to you |  | | Relationship to you |  | |

|  |
| --- |
| **DATA PROTECTION** |
| Taunton Association for the Homeless Ltd trading as Arc is committed to protecting and respecting your privacy. Arc is a registered data controller and our Data Protection (ICO) Registration number is Z5477676. Arc will collect and use information about all applicants and volunteers in accordance with data protection principals within the Data Protection Bill (2017-19) and General Data Protection Regulation (GDPR). If you would like to know more about how we collect, store and use your data, you can view our Privacy Statement on our website at: <https://www.arcinspire.co.uk/About-Us/privacy-statements> |

|  |  |
| --- | --- |
| **DECLARATION** | |
| Please read and sign the following undertaking:  I confirm that the information I have given on this application form is, to the best of my knowledge and belief, true in all respects. I understand that, should I have deliberately made a false or misleading statement on this form my volunteering position may be terminated without notice. | |
| Signature |  |
| Date |  |

Please return to: jevans@arcinspire.co.uk or 7 The Crescent, Taunton, TA1 4EA